



SECTION 60 APPROVAL | WATER OR SEWAGE TREATMENT WORKS

# Application process for ‘design and construct’ projects

To apply for Section 60 approval for proposed local water utility water or sewage treatment works where the design and construction of the works will be carried out by a contractor, applicants should follow the process outlined below.

	Step	Local water utility	NSW Office of Water
1	<b>Initial consultation</b>	<ul style="list-style-type: none"> <li>Contact the Office of Water about the identified problem and the proposal to investigate the need for water or sewage treatment works.</li> </ul>	<ul style="list-style-type: none"> <li>Send an acknowledgement letter to the utility.</li> <li>Provide advice to the utility about the options study required for the proposed works.</li> <li>Meet with the utility for discussion if needed.</li> </ul>
2	<b>Options study</b>	<ul style="list-style-type: none"> <li>Provide a draft options study report to the Office of Water.</li> <li>Arrange revision and finalisation of the report, incorporating comments from the Office of Water.</li> </ul>	<ul style="list-style-type: none"> <li>Review the draft options study report.</li> <li>Provide comments to the utility.</li> <li>Meet with the utility to discuss the comments if needed.</li> <li>Endorse the final report.</li> </ul>
3	<b>Concept design</b>	<ul style="list-style-type: none"> <li>Provide a draft concept design report to the Office of Water.</li> <li>Arrange revision and finalisation of the report, incorporating comments from the Office of Water.</li> </ul>	<ul style="list-style-type: none"> <li>Review the draft concept design report.</li> <li>Provide comments to the utility.</li> <li>Meet with the utility to discuss the comments if needed.</li> <li>Endorse the final report.</li> </ul>
4	<b>Specification</b>	<ul style="list-style-type: none"> <li>Provide a draft specification documenting the performance requirements of the treatment works to the Office of Water.</li> <li>Arrange revision and finalisation of the specification, incorporating comments from the Office of Water.</li> </ul>	<ul style="list-style-type: none"> <li>Review the draft specification.</li> <li>Provide comments to the utility.</li> <li>Meet with the utility to discuss the comments if needed.</li> <li>Endorse the final specification.</li> </ul>

5	<b>Tender</b>	<ul style="list-style-type: none"> <li>• Provide the technical details of the preferred tender to the Office of Water.</li> <li>• Complete the tender review process.</li> <li>• Award the contract after receiving endorsement from the Office of Water.</li> </ul>	<ul style="list-style-type: none"> <li>• Assist the utility to review the technical details of the preferred tender.</li> <li>• Provide comments to the utility.</li> <li>• Meet the utility to discuss the comments if needed.</li> <li>• Endorse the utility's preferred tender if suitable.</li> </ul>
6	<b>Detailed design</b>	<ul style="list-style-type: none"> <li>• Provide a detailed design report with the contractor's key design details to the Office of Water.</li> <li>• Address all issues and design changes raised by the Office of Water.</li> </ul>	<ul style="list-style-type: none"> <li>• Assess key aspects of the detailed design to ensure it has adequately addressed all of the issues and meets the requirements of a robust, safe, cost-effective and soundly based solution.</li> <li>• Provide comments to the utility and request essential changes.</li> <li>• Meet the utility for discussion if needed.</li> </ul>
7	<b>Section 60 approval</b>	<ul style="list-style-type: none"> <li>• Provide the amended detailed design report to the Office of Water.</li> </ul>	<ul style="list-style-type: none"> <li>• Review the design changes made by the utility.</li> <li>• Issue Section 60 approval.</li> </ul>

### More information

Visit [www.water.nsw.gov.au](http://www.water.nsw.gov.au) or, for water treatment works, contact Bill Ho, Manager Water and Sewerage at [bill.ho@water.nsw.gov.au](mailto:bill.ho@water.nsw.gov.au) or on 02 8281 7326 or, for sewage treatment works, contact Robert Mitchell, Principal Policy Officer at [robert.mitchell@water.nsw.gov.au](mailto:robert.mitchell@water.nsw.gov.au) or on 02 8281 7329.

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